

**LEADERSHIP CODE OF CONDUCT
OF THE GOLDEN STATE MANUFACTURED- HOME OWNERS LEAGUE
(GSMOL)**

The following Code of Conduct has been approved by the GSMOL Board of Directors, and shall apply to the Board of Directors and to all Regional Managers, Assistant Managers and Associate Managers of GSMOL.

WHEREAS, an organization has the right to make and enforce internal rules of conduct which advance and promote an efficient and orderly operation, and to require its leaders to refrain from conduct which tends to injure the reputation or purposes of the organization;

AND WHEREAS, GSMOL has adopted the following Code of Conduct as internal rules of conduct for GSMOL leadership;

NOW THEREFORE, the undersigned, who is a GSMOL volunteer leader, hereby agrees to honor and be bound at all times by the following rules-of conduct while performing his/her volunteer duties and obligations, while providing guidance and leadership to GSMOL members, and while advocating to others in furtherance of the mission and purpose of GSMOL:

1. To be loyal to GSMOL at all times, and to do my best to protect GSMOL members, and to actively pursue the objectives and purposes of GSMOL.
2. To keep confidential any information entrusted to me as a GSMOL leader.
3. To faithfully serve GSMOL members with impartiality, and to provide no special privilege to any individual member(s).
4. To recognize, follow and uphold the GSMOL Bylaws.
5. To follow, exercise and insist upon application of sound and prudent business practices in the conduct of GSMOL affairs.
6. To follow all existing and approved GSMOL policies, procedures and protocols.
7. To refrain from stating or issuing any false or misleading information pertaining to other persons or organizations, or to their activities or efforts.
8. To refrain from making or distributing any false, malicious or discriminatory information or comments concerning fellow members, Directors, Officers, leaders or GSMOL Staff.
9. To respect the chain of leadership and recognize that the Board of Directors is the ultimate governing authority of the organization.
10. To cooperate in every reasonable and proper way with other private or public organizations.

11. To use every available opportunity to improve the public and private sector's understanding and view of GSMOL, and to promote and protect the reputation of GSMOL.

12. To make every good faith effort to actively attend any meeting which my position requires or obligates me to attend.

13. To work closely with, respect and cooperate with my fellow members, Directors, Officers, leaders and GSMOL Staff.

14. To accept assignments or duties delegated or entrusted to me by my fellow Board members or leaders.

15. To demonstrate respect and inter-zone professionalism towards fellow directors and leaders in all manner of communication: verbal, telephone, written and via the Internet.

16. To maintain the highest standards of personal and ethical conduct and behavior at all times, both during meetings and during any interaction or activities in which I am engaged on behalf of GSMOL.

17. Penalties or discipline for any violation of this Code of Conduct shall be governed by Roberts Rules of Order, Chapter XX, Section 60.

EXAMPLES:

In a Meeting:

A breach of this Code by a leader may occur in a meeting, where he/she repeatedly questions the motives of other members or leaders whom he/she mentions by name, or persists on speaking off topic or about irrelevant matters during discussion or debate. The Chair or any other member may "call the member to order" by stating that the member is out of order. If the member complies, the matter can be dropped. If the objectionable statements continue, a motion can be offered which requires the offending member to either apologize and refrain, or leave the meeting until he/she is prepared to do so.

Outside of a Meeting:

A breach of this Code may occur other than in a meeting where any leader engages in conduct or makes statements that tend to injure the good name or reputation, or hamper the work of GSMOL or any GSMOL member, Director, Officer, leader or Staff member. Such conduct may expose the leader to disciplinary action, including suspension, termination or non-renewal of membership, as determined by the Board of Directors, pursuant to the applicable provisions of the GSMOL Bylaws.

I certify that I have received, read and agree to the above-described Leader's Code of Conduct, and that I shall make every good faith effort to follow each of the above-described rules of conduct to the best of my ability.

Dated: _____

Name/Position _____